

A	B	C	D	E	F	G	H	I	J	
INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.										
	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
01 December 2020										
1	Standing Item	Chief Officer Report	A regular update from the Chief Officer	HSCP.20.066	Martin Allan	Business Lead	ACHSCP			
2	23.09.2020	Transformation - Decisions Required: Action 15 - HMP&YOI Grampian – Joint City/Shire Prison-wide Mental Health project	On 28.10.2020 IJB deferred this report until 01.12.2020	HSCP.20.050	Kevin Dawson	Lead for MH/ LD/SMS services	NHSG			
3	11.11.2019	Livingwell with Dementia	On 11.08.2020, IJB moved this report from September 2020 to 1 December 2020		Alison MacLeod	Performance Lead	ACHSCP	T	It is intended to report this on 23 March 2021	
4	19.11.2019	Local Survey	On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB, then on 28.10.2020 transferred to 01.12.20		Alison MacLeod	Performance Lead	ACHSCP	T	A National Report is awaited to inform this report which is now targeted for 23 February 2021.	
5	25.02.2020	Scottish Public Services Ombudsman - Revised Model Complaints Handling Procedure	To provide an update on the updated Model Complaints Handling Procedure (MCHP) for Scottish Government, Scottish Parliament and Associated Public Authorities. CoVid-19 measures: consider Service Update or report to RAPC. MA advised that this will be delayed until September IJB. Transferred from August IJB		Martin Allan	Business Lead	ACHSCP	T	Works continues with ACC on developing this report which will be presented on 23 February 2021	
6	19.11.2019	Localities - Reshaping Community Services	On 19.11.2019, the IJB resolved (vi) to instruct the Chief Officer, to report back on the progress towards integrated locality working, on 1 December 2020,	HSCP.20.060	Alison MacLeod	Performance Lead	ACHSCP			
7	24.03.2020	Grampian-wide Strategic Framework for Mental Health and Learning Disability Service 2020-2025	The report recommended :- that the Board – a) approve the Grampian-wide Strategic Framework for Mental Health and Learning Disability (MHL) 2020-2025 [appendix a]; b) note Aberdeen City Health and Social Care Partnership (ACHSCP), Aberdeenshire HSCP (ASHSCP) and Moray HSCP (MHSCP) plan to refresh their respective Mental Health and Learning Disability Strategy/(ies) for community-based services in 2022; c) instruct the Chief Officer to report back on the Performance Framework and Programme Transformation Plan to Aberdeen City IJB on the 25 June 2020, Aberdeenshire IJB on 24 June and Moray IJB on 26 June to provide assurance of detailed plans for service redesign, timelines and measures to monitor progress and sustainability. On 1st August IJB deferred to 01.12.2020	HSCP.20.069	Kay Dunn	Planning Manager Lead	ACHSCP			
8	13.08.2020	2C ReDesign	A report on 2C Redesign following Workshop input	HSCP.20.049	Lorraine McKenna	Primary Care Lead	ACHSCP			
9	26.03.2019	Diet, Activity and Healthy Weight	IJB 26.03.19 Article 17 - The Board instructed the Chief Officer that an annual update on ACHSCP GCGF is presented to the IJB, and (v) Instruct the Chief Officer that the Grampian consultation strategies for Tobacco and Diet, Activity and Healthy Weight are presented to the Board. To be reported to 23.06.20 meeting from PreAgenda on 29.01.20, then IJB on 11.02.20		Alison MacLeod	Performance Lead	ACHSCP	T	Initially delayed due to CoVid-19 responses; will be reported on 01.12.2020, There is an update on this topic within the Chief Officers Report; this report is delayed until 23 February 2021.	
10	29.01.2020	Mental Health Delivery Plan	CoVid-19 measures : moved from 24/03/20 to 01/12/20	HSCP.20.069	Kevin Dawson / Jenny Rae	Mental Health Lead	ACHSCP	R	Contained within HSCP.20.069	
11	09.06.2020	Service User Representative on IJB	IJB 09.06.2020: Position extended until 31.03.2021, Report before then on update		Alison Macleod	Performance Lead	ACHSCP	D	There is an update on this topic within the Chief Officers Report; this report is delayed until 23 February 2021.	
12	04.09.2019	Market Facilitation Update	Co-Vid-19 measures delay from 24/03/20		Anne McKenzie	Commissioning Lead	ACHSCP	R	Delayed to June IJB, needs to be looked at and consider the impact of COVID on commissioning and market facilitation.	
13	08.09.2020	ADP Governance Report	ADP Annual Report - HSCP.20.038; to instruct the Chief Officer, ACHSCP to present a Governance overview of ADP to include an organisational chart, partnership working and decision flows to a future meeting;		Simon Rayner	ADP Lead	ACHSCP	R	This has been adapted to a Workshop to better present and explain the ADP structures and Governance which may be followed by reference material.	
14	03.11.2020	ADP Funding Redistribution	ADP Annual Report - HSCP.20.038: 08.09.20 IJB Decision - (iv)to instruct the Chief Officer, ACHSCP to present a report on redistribution of funding aligned to ADP approved workstreams to the Risk, Audit and Performance Committee on 3 November 2020 ; On 03.11.2020, HSCP.20.059, RAPC resolved :- (i) to approve the proposals and agree that the APD progresses developments where appropriate; and (ii) to note that some projects highlighted within the report require to be remitted to the IJB for consideration, approval and a subsequent Direction made to the relevant Constitution Authority where appropriate	HSCP.20.068	Chief Officer	ADP Lead	ACHSCP			
15	11.08.2020	Strategic Risk Report	Strategic Risk Report - HSCP.20.012 : On 11.08.2020, (i)to note the revised Strategic Risk Register in the Appendix to the report, (ii)to note the intended Planning and Risk Workshop on 20 October 2020 and request Member's feedback ahead of then to inform the content of the session; and (iii)to direct the Chief Officer to submit an amended report to the IJB on 1 December 2020.	HSCP.20.067	Martin Allan	Business Lead	ACHSCP			

